CANDIDACY EVIDENCES FOR N.A.P.S. ACCREDITATION
Checklist

The following items are to be submitted to N.A.P.S. using the shared Google folder that has been set up for your school and contains the subfolders for each standard. The preferred file format is PDF for documents and JPG for pictures. Please place each evidence in the corresponding subfolder for the standard as listed.

____ **Copy of the Christian Educational Philosophy and Mission Statement (**Standard #1**)**

____ **Copy of staff's diplomas, degrees, and certificates of training (**Standard #3**)**

____ **Copy of the school's brochure and enrollment information (if not on the website) (**Standard #1**)**

____ **Copy of the school's policies and procedures Manual (Administration Manual) (**Standard #2**)**

____ **Copy of the Student Handbook (**Standard #2**)**

____ **Copy of the Staff Handbook (**Standard #3**)**

____ **Copy of School's course requirements for graduation (**Standard #2**)**

____ **Copy of the written and published policies and procedures for safety and security (**Standard #4**)**

____ **Copy of School's non-plagiarism policy (**Standard #2**)**

____ **Copy of three student transcripts**

    High School Transferred-in, Elementary, and High School Graduate (Standard #6**)**

____ **Copy of the high school diploma issued to graduate students (**Standard #6**)**

____ **Photographs of the building, classrooms and office facilities (**Photos**)**

____ **Seven letters of recommendation for accreditation (**Standard #7**)**
    Recommendation Letters from two Businesses, two Educators, and three Parents

____ **School's Annual Budget (**Standard #5**)**

____ **School's Profit/Loss Statement (**Standard #5**)**

____ **Copy of the School's Improvement Plan (**Standard #1**)**

____ **Copy of the Institutional Registration (if required by the state) (**Standard - Policies**)**